

Pamplin College of Business
Undergraduate Awards Committee Minutes
Tuesday, September 22, 2020
9:30 – 10:30 a.m.

Members Present: Lara Khansa, Associate Dean, Ex-officio; Eric Martin (ACIS); Barbara Fraticelli (BIT); John Easterwood (FIN); Eojina Kim (HTM); Ron Poff (MGT); Donna Wertalik (MKTG); Kevin Boyle (REAL)

Guests: Julia Acton, Undergraduate Programs

I. Welcome and Introduction of Committee Members

II. Committee Charge – Lara Khansa

On behalf of Dean Sumichrast, Lara thanked all members for their service on the Pamplin Undergraduate Awards Committee and provided an overview of *Policy 495 Pamplin Standing Committees Definitions and Procedures*. In most cases, committee members will serve no longer than two consecutive two-year terms. This will ensure some continuity, as well as allow for new perspectives. The committee will continue to serve in an advisory capacity to Dean Sumichrast. The committee will review candidates for each undergraduate college-level award and scholarship and using established criteria, recommend one student for each. In making these recommendations, the committee will ensure compliance with donor agreements and the university policy regarding scholarships. The committee will occasionally review the processes for selecting undergraduates for awards and scholarships and recommend changes when appropriate. The committee will review college-level ceremonies and similar events (other than commencement) where undergraduates are recognized for achievements.

III. Election of Committee Chair for 2020-2021

Donna Wertalik was nominated and elected by acclamation to serve as chair.

IV. Review chart/timeline for scholarship and/or award selections (subject to change):

February 2021 – approximately 2nd week of February:

Outstanding Senior Award

High GPAs required, 3.4+ (recent recipients generally 3.85 and above), plus activities/service/leadership to indicate a well-rounded candidate. Recipient will be invited to speak at May commencement.

H. H. Mitchell Leadership Award

Leadership and service within the university or broader community; minimum GPA requirement is 2.50. Recipient will be invited to speak at the Graduates with Distinction Reception. **(Focus on leadership)**

College Service Award

3.4 minimum GPA/**focus on service** in Pamplin programs and activities

Caught in the Act of Leadership Award – Business Leadership Center – Kim Carlson

Outstanding leadership and/or courage in a specific leadership situation.
1-2 \$1,000 Scholarships

Departments will solicit nominations for senior awards late December/early January. Nominees will submit a cover letter and resume, and Donna will work with the committee to develop a department head approval form to ensure consistency across all department recommendations. Committee members will collect and upload all documents to a private canvas course. Start date for solicitation and deadline for upload is yet to be determined.

April 2021 – 3rd or 4th week of April (pursuant to Financial Aid data):

Pamplin Junior Merit

General Merit

Special Interest

V. Annual Honors Banquet

No fall banquet, a virtual option is being explored.

VI. Other Business – Scholarship Dates and Deadlines

Scholarship Portal Opens January 1 – March 1, 2021 (awards applied Fall 2021-Spring 2022).

ALL students MUST complete a FAFSA or they will not be allowed to receive a scholarship.

(FAFSA dates yet to be determined but typically run October 1 thru Mid-January).

VII. Adjournment

With no further business the meeting was adjourned at 10:12 a.m.

Minutes prepared by Julia Acton 9.22.20