**Virginia Tech Pamplin College of Business**

**2018 Annual Faculty Evaluation**

**Professors of Practice, Instructors, Adjunct Faculty**

**Instructions:**

* Faculty Member completes indicated sections of Evaluation, provides requested Activity Detail, and 5-Year Summary for AACSB Classification;
* Department Head verifies accuracy of tables, completes comments and provides evaluations.

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| **Faculty Member Name:**  |
| **Department:** | **Date Hired at VT:** |
| **Rank:** | **Year Rank Achieved:** |

1. **Teaching -** Fall 2016 through Fall 2018; ***List most recent last*** (chronological order); add or delete lines as needed

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Courses Taught** incl. x974, x994 | Sem. Year | Cr Hrs | Course GPA | Enroll-ment | Student Evaluations |
| Dept No. Title | No. of evals | Feed-back | Time Spent | Over-all |
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| Semester code: F=Fall; W=Winter; S=Spring; SS=Summer; Course GPA available at: <http://www.ir.vt.edu/work_we_do/course_grade/grades_folder/grades.html>  |

**Credit Hours Taught and Scheduled to be Taught During Last Two Academic Years**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Academic Year | Approved1 | In Load | Off Load | Academic Year | Approved1 | In load2 | Off Load2 |
| 2017-2018 |  |  |  | 2018-2019 |  |  |  |

1From Previous Annual Reviews; 2 Fall Actual/Spring Scheduled

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| Faculty Member Comments - Address efforts taken to improve teaching effectiveness and to enhance, update or build new curriculum (max ~200 words): |

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| Department Head Comments (Teaching): |

1. **Research, Outreach and Service–List up to 7 most significant activities in 2018.**

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| --- | --- | --- |
| Description of Activity | Dates | If External,COI FiledYes/No |
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| Faculty Member Comments - Address service and outreach activities for the University, College, Departmental Service, Service to the Profession, & External Activity (max ~200 words): |

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| Department Head Comments (Service and Outreach): |

1. **Evaluations**

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| Faculty Member Comments (Overall Performance): |

1=Unsatisfactory; 2=Marginal; 3=Satisfactory; 4=Superior; 5=Outstanding; n/a = not part of faculty member’s expected activity.

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| --- | --- | --- |
| **Teaching** | **Research/Outreach/Service** | **Overall** |
|  |  |  |

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| --- |
| Dept. Head Comments (Overall Performance):  |
|  |
| Key Areas for Improvement and Advancement in 2019:  |
|  |
| **Recommended AACSB Categorization2 (SA, PA, IP, SP, Other):**  |
| **Recommended AACSB Categorization (Participating, Supporting):** |
| **Recommended 2018-2019 Teaching Load (# credit hours/year):**  |
| **Department Head Signature: Date:** |
|  |
| **I have received a copy of this evaluation:****Faculty Member Signature: Date:** |

2 Data supporting the faculty members AACSB Categorization is incorporated into the faculty member’s Elements report. For adjunct faculty or doctoral students who do not report information in Elements, the activity table supporting AACSB Categorization can be added below.

**AACSB Status** (from Elements Report)

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| --- | --- | --- | --- | --- | --- |
| # of Activities | 2014 | 2015 | 2016 | 2017 | 2018 |
| Table 1 |  |  |  |  |  |
| Table 2 |  |  |  |  |  |
| Table 3 |  |  |  |  |  |
| Status |  |  |  |  |  |

**Activities must occur with then last five years. See Policy 415 Pamplin Definitions for use with AACSB 2013 Faculty Classifications.**

**SA** requires at least 1 Elite publication or at least 4 intellection contributions from Table 1 including two SA qualifying refereed journal publications, or having been awarded a PhD degree during the last five years. **PA** and SP require at least five total activities with at least two coming from Table 2 “Business Practice Activities” and one coming from Table 3 “Intellectual Contributions”; IP requires at least five activities from Table 2 “Business Practice Activities:.